

Notice of Meeting



Orbis Joint Committee



Date & time
Monday, 15 April
2019 at 10.30 am

Place

Contact
Joss Butler
Room 122, County Hall
Tel 020 8541 9702

SURREY
Chief Executive
Joanna Killian

joss.butler@surreycc.gov.uk

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email democratic.services@surreycc.gov.uk. Alternatively you can contact Democratic Services at East Sussex County Council on 01273 481935, or Brighton & Hove City Council on 01273 290569.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Shaun Hughes on 01273 290569.

Members of the Committee

Councillor Les Hamilton (Brighton & Hove City Council), Councillor Andrew Wealls (Brighton & Hove City Council) (Chair), Councillor David Elkin (East Sussex County Council), Councillor Keith Glazier (East Sussex County Council), Councillor Charlotte Morley (Surrey County Council) and Councillor Mel Few (Surrey County Council)

AGENDA

1 PROCEDURAL MATTERS

a Apologies for absence

To receive any apologies for absence.

b Declarations of interest

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

c Exclusion of Press and Public:

To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: Any item appearing in Part Two of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

2 MINUTES

(Pages 5
- 12)

To consider the minutes of the previous meeting held on 12 October 2018 (copy attached).

3 ORBIS JOINT COMMITTEE FORWARD WORK PROGRAMME

(Pages
13 - 16)

To consider the Forward Plan, and the date and number of future Orbis Joint Committee meetings in 2019.

4 BUDGET MONITORING REPORT

(Pages
17 - 22)

To provide an update to the Joint Committee on the financial position of Orbis at the end of February 2019.

5 ORBIS PERFORMANCE UPDATE REPORT

(Pages
23 - 32)

To provide an update on key performance metrics across the partnership, with a more detailed view of the approach being taken in Business Operations.

Geoff Raw
Chief Executive
Brighton & Hove City Council

Philip Baker
Assistant Chief Executive
East Sussex County Council

Joanna Killian
Chief Executive
Surrey County Council

Published: Friday, 5 April 2019

FIRE / EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:

- **You should proceed calmly; do not run and do not use the lifts;**
- **Do not stop to collect personal belongings;**
- **Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and**
- **Do not re-enter the building until told that it is safe to do so.**

ACCESS NOTICE

The lift cannot be used in an emergency. Evac Chairs are available for self-transfer and you are requested to inform Reception prior to going up to the Public Gallery. **For your own safety please do not go beyond the Ground Floor if you are unable to use the stairs.**

Please inform staff on Reception of this affects you so that you can be directed to the Council Chamber where you can watch the meeting or if you need to take part in the proceedings e.g. because you have submitted a public question.

Thank you for your co-operation